

COMMISSIONERS OF PUBLIC WORKS
Minutes of June 22, 2017

The regular meeting of the Board of Commissioners of Public Works was held on Thursday, June 22, 2017 at 10:00 a.m., in the Boardroom at 121 West Court Avenue.

In attendance:

Arthur C. Bush	Steve D. Reeves, Jr.	Chris Lindley	Vicki Knott
Michael G. Monaghan	Brian Ward	Jeff Auman	Alethea Phillips
Henry O. Watts	Jerry Smith	Carlos Cometto	Bill Patrick
	Jeff Meredith	Teresa Lake	James Bateman
	David Tuck		

- I. Chairman Watts called the meeting to order. The invocation was given by Commissioner Bush.

- II. Chairman Watts gave the statement of compliance with the notification provision of the Freedom of Information Act.

Mr. James Bateman with Greenwood Partnership Alliance gave the Board an update. Mr. Bateman told the Commissioners that he missed seeing them at the Metro meeting last Wednesday, but was in New York City on a recruiting trip as well as visiting the Corporate Headquarters of some of the Partnership's existing industries. He said this was built around a Medical Trade Show that was happening in New York City. Mr. Bateman said that he traveled with the Upstate Alliance as well as a Partner Law Firm that is an investor with the Partnership. He stated that it was a productive trip where they had meetings with the President of Teijin Holdings USA as well as with the leadership of Colgate-Palmolive. He stated that it was a positive meeting as well, discussing their plant that is now at full head count in Hodges. He said the Partnership also received some leads from perspective companies from the trip. Mr. Bateman thanked the Commissioners, who sit on the Partnership's Board, for attending yesterday's Board Meeting where they heard a presentation about the Partnership's new Five Year Strategic Plan. He said they are excited to have that plan in hand soon and to begin the new fiscal year with new goals after a record year in 2016-2017. Mr. Bateman stated that the Partnership has received a property search and a Request for Information this week but were unable to respond on the property search which was a much larger building search than any that are available in Greenwood. The Request for Information has a couple of sites that may be opportunities and the Partnership will be talking with the State Project Manager to see which one we are able to submit. He said the Partnership is working closely with the South Carolina

Power Team, the economic development group for this state's electric co-ops, and they are paying a site location consulting group to conduct a comprehensive state-wide labor study. He said that they are working closely with them to introduce the consultant to our employers to have one-on-one interviews and to share a survey with their employees so that they can get direct and real time feedback to incorporate into this plan. Each of the 46 Counties in South Carolina will receive a deliverable later this year out of this study and they expect there to be a presentation and a report for the Partnership to deliver to the CPW Board. He said they believe that will be complimentary to the workforce component of the Partnership's strategic plan that Mark Williams spoke about yesterday that will come due in October. Mr. Bateman said their plan will be a customized action plan for implementation of an industrial curriculum point best practices from other industry and education linked programs in the state and in the country, whereas this power team study is going to be assessing the gaps in skills in the number of trades. He said these are a few things going on at the Partnership.

III. Approval of Minutes:

A **motion** was made by Commissioner Monaghan and seconded by Commissioner Bush to approve the Minutes of the regular meetings of May 11, 2017 and May 25, 2017 as submitted; the **motion** was unanimously approved.

IV. Chairman Watts asked the Board if there were any questions or comments on the Financial Statement. Chairman Watts then asked about the \$30.00 charges on the P-Card. Teresa Lake explained that the charges were for recertification for Water Department employees.

V. Business:

A. Manager Reeves read the Resolution for Check Exchange with the City of Greenwood. The following is the Resolution:

BE IT RESOLVED by the Commissioners of Public Works (CPW) of the City of Greenwood that, simultaneously with the payment by the City of Greenwood to the CPW of the City's outstanding bills, in the amount of \$723,444.11, which represents the CPW's charges for street lighting, fire hydrant rental and other

utility services provided to the City, in the amount of \$807,304.36 during the year 2016, less the charges for fiber optic services, in the amount of \$86,400.00, plus \$2,539.75 representing utility bills for the Federal Building, the CPW does hereby determine that the CPW shall pay into the General Fund of the City the amount of \$723,444.11, plus \$479,095.64, which includes \$86,400.00 representing the charges for fiber optic services, for a total of \$1,202,539.75, such amount having been determined by the Commissioners to be surplus monies based on information supplied to them by the CPW's auditors.

Manager Reeves stated that based on the results of the Audit, it would be appropriate for the Commissioners to adopt this Resolution. Commissioner Bush made a **motion** to adopt the Resolution, seconded by Commissioner Monaghan and unanimously approved.

- B. Manager Reeves recommended the Board authorize the Manager to execute the Contract of Services with Cornerstone for our Employee Assistance Program for 2017-2018 in the amount of \$4,500.00 which is the same cost of the last several years.

A **motion** was made by Commissioner Monaghan to authorize the Manager to execute the Contract of Services with Cornerstone for the Employee Assistance Program for 2017-2018 in the amount of \$4,500.00, seconded by Commissioner Bush and unanimously approved.

VI. Other Business:

- A. Manager Reeves reminded the Commissioners of the trip to the NTE Energy Site in Kings Mountain on Monday, June 26, 2017. He said they would leave from the office at 9:00 a.m.
- B. Manager Reeves stated that we had received notification from SC Municipal Insurance Trust, our worker's compensation, that we will receive a refund in the amount of \$51,345.46 for 2017. For next year, we will receive a refund in the

amount of \$53,090.18 which is a result of our employees being very careful at what they are doing. Manager Reeves stated that reduced premiums is what it amounts to.

VII. Executive Session:


A **motion** was made by Commissioner Bush to go into *Executive Session* to discuss Contractual and Personnel Matters per SC Code 30-4-7-(a), seconded by Commissioner Monaghan and unanimously approved.

Manager Reeves stated that following *Executive Session*, the Commissioners may return to Open Session to take action on matters discussed in *Executive Session*.

The Commissioners went into *Executive Session*.

VIII. With no further business, the meeting was adjourned.

Approved: 7/27, 2017



Secretary