

COMMISSIONERS OF PUBLIC WORKS
Minutes of January 12, 2017

The regular meeting of the Board of Commissioners of Public Works was held on Thursday, January 12, 2017 at 10:00 a.m., in the Boardroom at 121 West Court Avenue.

In attendance:

Arthur C. Bush	Steve D. Reeves, Jr.	Chris Lindley	Bill Patrick
Michael G. Monaghan	Jeff Chapman	Jeff Auman	James Bateman
Henry O. Watts	Jerry Smith	Wayne Bartley	Adam Benson
	Jeff Meredith	Teresa Lake	
	Carlos Cometto	Alethea Phillips	

- I. Chairman Watts called the meeting to order and Commissioner Bush gave the invocation.

- II. Chairman Watts gave the statement of compliance with the notification provision of the Freedom of Information Act.

Mr. James Bateman gave the Board an update from the Greenwood Partnership Alliance. He started by reviewing several product developments. The first was the Greenwood East Rail Park, a 500-acre Rail Park that is now certified by the Department of Commerce and McCallum Sweeney Consulting. He stated that the two year process is now complete and the Rail Park is now one of two Certified Industrial Parks in Greenwood County. Mr. Bateman stated that City Pond, as it is known here, and the Greenwood Airport Commerce Park as it is marketed, is going to be designated as a Palmetto Site by the Department of Commerce. He said that is for sites that have completed the first two of three steps of the Industrial Sites Certification Program. He stated that since the landmark announcement of Teijin in November, other projects have been announced such as an expansion at Velux in December which is a \$4,000,000.00 investment and 21 new jobs added for a new product line. Mr. Bateman stated that on December 23, 2016, Wesley Commons announced a \$23,000,000.00 expansion at their Assisted Living Facility. Another announcement will be made public today with an existing business that will be over \$5,000,000.00 and 15 additional jobs. Mr. Bateman said that the total for this year is continuing to grow across a number of sectors with both new and existing companies who are investing in adding jobs in Greenwood. Mr. Bateman stated that the next Greenwood Partnership Alliance meeting will be January 26, 2017.

III. Business:

- A. Manager Reeves recommended the Board authorize the Manager to execute a Requisition for Support Agreement on the SCADA System in the amount of \$13,253.00. He stated that this is proprietary software and QEI is the provider of the equipment.

A motion was made by Commissioner Bush to authorize the Manager to execute a Requisition for Support Agreement on the SCADA System in the amount of \$13,253.00, seconded by Commissioner Monaghan and unanimously approved.

- B. Manager Reeves recommended the Board authorize the Manager to accept the lowest bid that met all of the specifications with Presort Plus for the Outsourcing of Utility Billing at a monthly cost of \$6,276.00. He said it will begin with a 90-day trial before the program is implemented.

A motion was made by Commissioner Monaghan to authorize the Manager to accept the lowest bid that met all of the specifications with Presort Plus for the Outsourcing of Utility Bills at a monthly cost of \$6,276.00 and on a 90-day trial basis, seconded by Commissioner Bush and unanimously approved.

- C. Mr. Jerry Smith gave the 2016 Fourth Quarter Natural Gas Update. In his update, Mr. Smith stated that in October, we purchased approximately 25% of estimated usage for the period of April 2018 – September 2018 and still need to purchase 25% for October 2018 – March 2019. He said that winter weather has been generally mild with some periods of extreme cold. He said that gas prices have rallied since early November and still appear inflated. Mr. Smith stated that the US ended the summer 2016 injection season with a record amount of gas in storage. Following a hot summer, fall weather was mild and gas prices have still rallied since early November. The current forecast for end-of-winter storage is 1,700 BCF. So far, this winter's weather has been mixed with some mild and some extreme cold weather. Mr. Smith said it seems the rest of January will be warm and we may soon hit our target of \$3.00 for purchasing gas for October 2018 – March 2019. He said because of relatively high current prices, we don't expect to make additional purchases for this winter. Mr. Smith concluded by saying that this summer, the same outlook applies. We have 25% covered with relatively high market prices (\$3.30 - \$3.40), but may add to that if prices come down.

IV. Other Business:

Commissioner Monaghan made a motion for the next meeting on January 26, 2017 be held at 2:00 p.m. instead of 10:00 a.m. due to the Greenwood Partnership Alliance meeting that will be held that day, seconded by Commissioner Bush and unanimously approved.

Manager Reeves asked the Board if they would like to have a Work Session to go over Miscellaneous Fees. The Board stated they would like to have a Work Session after the Board Meeting on January 26, 2017.

V. Executive Session:

A motion was made by Commissioner Bush to go into an *Executive Session* to discuss a Contractual Matter per SC Code 30-4-70 (a), seconded by Commissioner Monaghan and unanimously approved. Manager Reeves stated that following *Executive Session*, the Commissioners may return to Open Session to take action on matters discussed in *Executive Session*.

Mr. Bill Patrick stated that during Executive Session, a request was presented from the Little River Multicultural Center, who has had a ten-year contract with the CPW to reimburse the CPW for the cost of a water line to their facility that has not been off-set by additional new customers along that line. He said they have proposed and the Commissioners are inclined to accept the proposal that their remaining balance on that contract of approximately \$59,000.00 be billed to them and paid by them at \$500.00 per month in addition to the water bill with the understanding that if they are able, they will make greater payments from time to time. Mr. Patrick stated that if there is a motion, the Manager will notify them of the \$500.00 per month minimal payment in addition to their utility bill and will set that up. A motion was made by Commissioner Bush to allow the Manager to enter into an agreement with Little River Multicultural Center with a \$500.00 per month additional revenue, seconded by Commissioner Monaghan and unanimously approved.

VI. With no further business, the meeting was adjourned.

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Approved: 2/23, 2017



Secretary